

PRIDE ALLEY PARTY 2026

Event Vendor Contract

Date of the event: June 6th, 2025

Location: Fran Kral Parking Lot, Downtown Rockford, IL

Fees: Main Lot A (Stage view location) = \$100.00 per booth; Lot B and C = \$25 - \$75 (see below)

Local business: \$50

Corporate Merchant: \$75

Non-Profit: \$25

Vendors must provide their own equipment i.e. tents (straight leg 10'X10' or smaller), tables, chairs, etc.
No electricity or running water is available

Vendors must be ready to operate when we open at 12pm and stay until 8pm

Vendors can begin setting up at 9am. Breakdown is 8pm. Absolutely NO PARKING inside the Fran Kral lot.

No weapons, drinks or liquid are allowed to be sold or given away. No outside food or drinks allowed

There are no refunds for any cancellation. This is a rain or shine event

Vendors are responsible for leaving the area in the same condition as they found it

We reserve the right to censor any booth

REGISTRATION: Vendor forms are processed on a first-come, first-serve basis. Space is limited and early registration is encouraged. Submit forms online at www.theofficeniteclub.com/pride-alley-party or through email at theoffice.rockford@gmail.com or at The Office at 513 E State St. For more details, visit our website.

BUSINESS NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE for SMS Messages: _____

EMAIL: _____

Description of items to sell: _____

Size of Tent : 10'x10' _____ 8'x8' _____ Lot Preference: _____

Method of payment: Check Cash Credit card Cash App Zelle

LGBTQIA-OWNED LGBTQIA ALLY

Would you like to donate an item for the bingo and prize giveaways? Yes No

If so, please describe the prize and value _____

The Office Niteclub will not be held responsible for any liability, lost or stolen or damaged merchandise or any injury incurred during the Pride Alley Party.

You release The Office from any liability connected with photography, audio or video recording that will occur during the event, and waive any right to inspect, approve them.

Signature of Vendor: _____

Date: _____

Printed Name: _____